

INTERNSHIPS AT NABOKOV

nabokov has a limited number of internship opportunities for aspiring theatre administrators.

About the Internships

These office-based internships can either be flexible commitment, ongoing placements or can last between one and two weeks depending on the intern's availability. The placements are based at **nabokov's** building-top tube train offices in Shoreditch. The placements will involve the participant in a range of administrative activities including;

- Answering the phone
- Responding to general enquiry emails
- Filing
- Administering the company's literary department
- Maintaining the company calendar
- Handling incoming and outgoing post
- Researching and maintaining databases (actors, rehearsal space etc)

There will also be the opportunity to work on specific projects such as **Present:Tense** and the **nabokov Arts Club**.

These internships are entirely voluntary and, as a developmental opportunity, are designed to be tailored to each intern's specific interest. Placements will best suit individuals in training or study or who are at a very early stage in their career. Applicants should have a strong dedication to theatre administration and be able to show initiative and resourcefulness.

How to Apply

Please send us a letter highlighting your administrative experience to date, why you want to work in theatre and why you are interested in an internship with nabokov. Please also include a copy of your CV and a completed equal opportunities form. Please also include email and telephone contacts.

Send your completed application to: internships@nabokov-online.com.

Interviews may be held.

PLEASE NOTE THAT INTERNSHIPS ARE VOLUNTARY AND AS SUCH ARE UNPAID POSITIONS.

If you have any questions regarding internships at nabokov please email us on internships@nabokov-online.com.

Best wishes,
James Grieve and George Perrin
Artistic Directors

nabokov

About nabokov

"proving that political drama does have a place in the 21st century" - The List

nabokov is a new writing theatre company dedicated to commissioning, developing and producing backlash theatre - new work that offers an antagonistic response to contemporary agendas, trends and events.

Since 2001, we have produced critically acclaimed productions in London, Edinburgh and on tour including KITCHEN, BEDTIME FOR BASTARDS, CAMARILLA and NIKOLINA. Our World Premiere production of ARTEFACTS by Mike Bartlett opened at the Bush Theatre in London in February 2008 before touring nationally and transferring to New York. Our World Premiere production of TERRE HAUTE by Edmund White premiered at The Assembly Rooms, Edinburgh, in August 2006 prior to a National Tour and West End run at Trafalgar Studios in 2007. TERRE HAUTE opens in New York in January 2009.

We aim to develop new work through events, workshops, readings and literary programmes. Our monthly development forum, SHORTS, ran for five years in Sheffield, Manchester, Liverpool and London, offering cross-disciplinary artists the chance to test out new work in front of an audience. Our PRESENT : TENSE events challenge playwrights to write plays in response to the most important story on the news agenda in just one week.

In May 2008 we launched our brand new multi-arts event the NABOKOV ARTS CLUB at Village Underground, a 600 capacity converted Victorian warehouse in Shoreditch. The Arts Club features plays, performance poetry, films, comedy, live music and DJs from 8pm to 2am.

Alongside its own events and productions, nabokov curates, produces and hosts work at festivals and events including THE LATITUDE FESTIVAL and THE INNOCENT VILLAGE FETE.

The best way to find out what we're up to at the moment is to check our blog at www.nabokov-online.com

For nabokov:

Artistic Directors **James Grieve** and **George Perrin**
General Manager **Ric Mountjoy**
Associate Producers **Emma Brunjes** and **Imogen Kinchin**
Literary Assistant **Georgia Gatti**
Playwright-In-Residence **Joel Horwood**

nabokov

EQUAL OPPORTUNITIES MONITORING FORM

1. How would you describe your ethnic origin?

2. Are you male or female?

3. Do you consider yourself disabled?

4. What is your date of birth?

nabokov